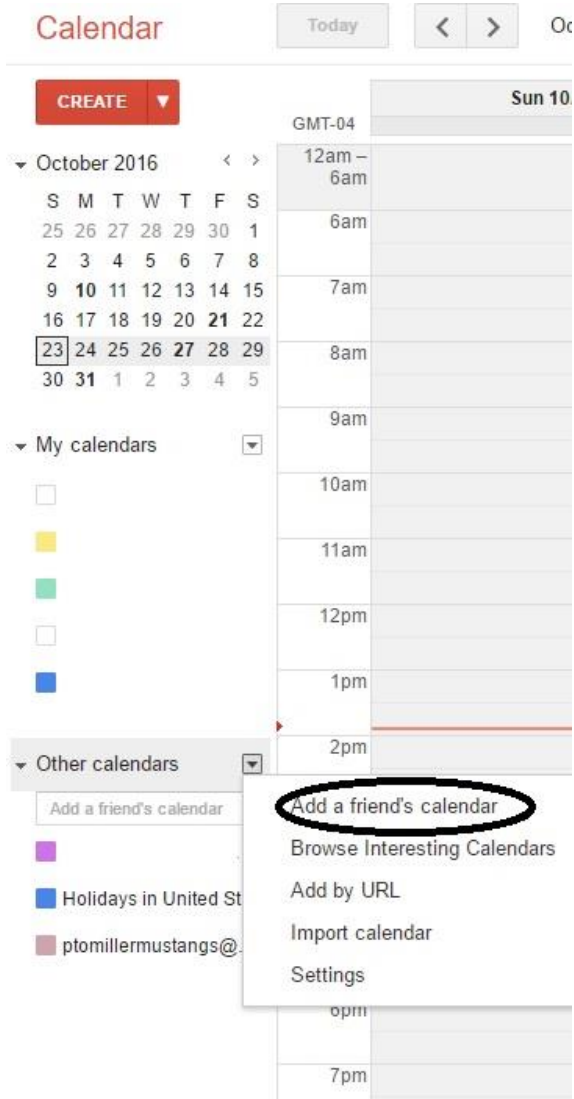


# How to add the Miller Calendar

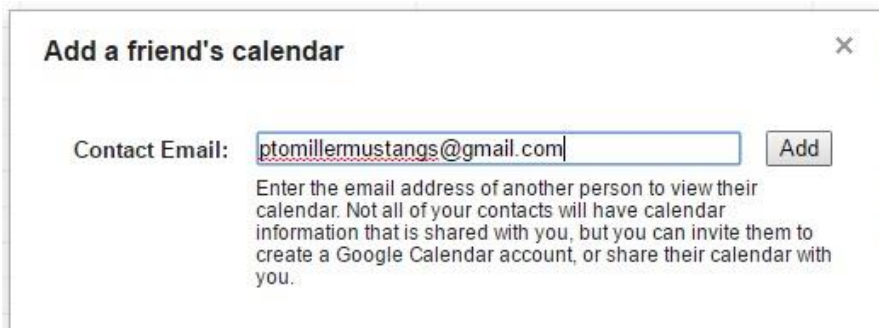
Step one:

Click on "other calendars" and click "add a friend"



Step 2:

Enter the PTO email [ptomillermustangs@gmail.com](mailto:ptomillermustangs@gmail.com)



Done!

You will then see it listed under your "Others" list. You can click on it to turn it off also.

The image shows a calendar application interface. At the top left, there is a red button labeled "CREATE" with a downward arrow. Below it is a calendar for October 2016, with the 23rd highlighted. To the right of the calendar is a weekly view for "Sun 10/23" in the "GMT-04" time zone. The time slots range from 12am-6am to 6pm. A red horizontal line is drawn across the 2pm slot. On the left side, there are sections for "My calendars" and "Other calendars". Under "Other calendars", there is a list of calendars: "Add a friend's calendar", "Holidays in United St...", and "ptomillermustangs@...". A large black arrow points to the "ptomillermustangs@..." entry.